



City of Newport Beach, CA
City Manager's Newsletter

TO: Mayor Henn & Council Members
FROM: Dave Kiff, City Manager
DATE: October 21, 2011

Please enjoy the attached newsletters...



COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager

From: Kimberly Brandt, Community Development Director

Subject: City Manager's Newsletter

Date: October 21, 2011

A handwritten signature in blue ink, appearing to be "KB", is written over the "From:" line.

Planning Division

Citizen Advisory Panel (CAP) Updates

Lido Village CAP

The Lido Village Citizens Advisory Panel (CAP) has conducted a total of four public meetings. The most recent meeting held on October 6, 2011, was associated with a community open house where over 70 participants attended. A lively question and answer session occurred that evening and the designers are analyzing the input received. The participants made significant comments which include: 1) Design guidelines should include architectural styles consistent with coastal and Mediterranean styles; 2) A slogan is not needed for the guidelines; 3) More emphasis should be placed on the improvement of the public rights-of-way; 4) Better sense of place should be created with landscape materials and applications; and 5) The guidelines should encourage better linkages within the village for pedestrian circulation.



The Neighborhood Revitalization Committee also reviewed the latest draft of the Lido Village Design Guidelines at the October 13, 2011, meeting and was discussed at the October 20, 2011 Planning Commission meeting. The commission recommended adoption of the guidelines on a 7-0 vote.

Balboa Village CAP

The Balboa Village CAP met on September 22, 2011 and discussed the vision and brand for Balboa Village. Also, updates were given on the Nautical Museum and Balboa Theatre. The next meeting is scheduled for October 26, 2011, in the Newport Harbor Nautical Museum from 4:00 p.m. to 5:30 p.m. The meeting will focus on the vision statement, a review of the Project 2000 recommendations, and goals and objectives of the CAP.

Corona del Mar Entry CAP

The Corona del Mar Entry CAP met on October 5, 2011, and reviewed the scope of the project as well as the underlying background as it relates to the *Vision Plan* of the Corona del Mar Business Improvement District. The CAP discussed potential issues with the original *Vision Plan* with respect to engineering of the lane drop as well as the loss of parking. Additionally, an in-depth conversation took place regarding General Plan and environmental implications of altering the section of East Coast Highway. The CAP voted unanimously that the possibility of conducting a traffic study should be looked into in order to make sure alterations are feasible. The location of the next meeting is yet to be determined; however, it will be held on November 16, 2011, at 4:00 p.m.

West Newport Landscaping CAP

The West Newport Landscaping CAP met on September 28, 2011, to define the project scope and to discuss a conceptual design palette. The various concepts were presented as building blocks from which a general theme could be derived. It was noted that larger intersections as well as specific "nodes" would be looked at individually as major project components. Members of the CAP emphasized a concern for slowing traffic, improving pedestrian walkways, maintaining bikeways, and creating lush, unifying plantings. The next meeting will be held on November 9, 2011, at City Hall in the Fire Conference Room at 4:00 p.m.

Santa Ana Heights Landscaping CAP

The Santa Ana Heights Landscaping CAP met on September 21, 2011, to further discuss potential landscaping design guidelines for the unimproved area between Bristol Street and State-Route 73. An extended palette of plantings was presented and CAP members suggested the incorporation of hardscape elements, entry signs, and public art while maintaining open view corridors across State-Route 73.

EQAC Update



The Environmental Quality Affairs Citizens Advisory Committee (EQAC) met on October 17, 2011. The main agenda item was a review of proposed comments on the Newport Banning Ranch Draft Environmental Impact Report (DEIR). In September, the City Council directed EQAC to review and submit comments on the DEIR. The Committee took approximately two hours to review a list of comments that were offered by individual members. After a number of revisions, the Committee voted to submit the revised comments to the City's environmental consultant. The environmental consultant will prepare detailed responses to these comments and other comments submitted by interested persons. All comments and responses will be incorporated into the Final Environmental Impact Report for consideration by the Planning Commission and City Council. The public review and comment for the DEIR ends on November 8, 2011.

The EQAC Committee also appointed At-Large Member Bruce Asper as Vice Chair.

Reasonable Accommodation Public Hearing

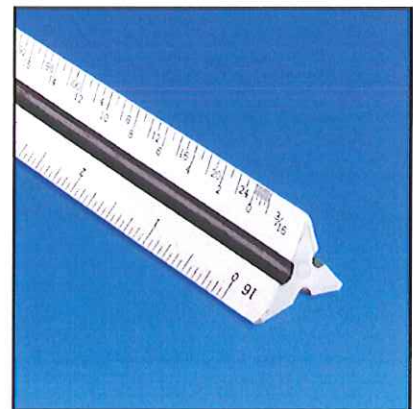
Staff from the Planning Division and the City Attorney's Office facilitated a public hearing before a City-appointed Hearing Officer on September 30, 2011 regarding an application for reasonable accommodation. The application was filed by StepHouse Recovery, Inc., requesting the continued operation of a sober living facility for up to six persons in recovery from alcohol and/or drug addiction with one resident manager. Essentially, the applicant requested an exception to the Zoning Code prohibition on unlicensed residential care facilities for six or fewer individuals in the R-1-6000 Zoning District, where this facility is located. Such facilities may only be located in the RM and RMD (Multiple Residential and Multiple Residential Detached) Zoning Districts with approval of a conditional use permit.

Following the public hearing, the Hearing Officer issued a written order directing staff in to draft a resolution of denial of StepHouse Recovery's application. The Hearing Officer's order instructed staff to include conditions for operation during an abatement period consistent with the Conditional Abatement Notice sent to StepHouse by the City Attorney's Office on July 13, 2011. Since the Hearing Officer's determination and order were publicized, staff has received several appreciative e-mails regarding their research and work on this project.

On October 12, 2011, the Hearing Officer adopted and signed the resolution of denial, which is available for review on the City website at the following link: http://www.newportbeachca.gov/pln/Group_Homes_Current_Agenda.asp.

New Applications

- A telecommunications permit to modify an existing telecommunications facility located at 21474 Vista Ridge Road.
- A seasonal limited term permit to sell Christmas trees at a vacant lot located at 3900 E. Coast Highway in Corona del Mar.
- A certificate of compliance at 110 Topaz Avenue.
- A comprehensive sign program at 20401 Birch Street.
- A certificate of compliance at 421 Dahlia Avenue.
- A seasonal limited term permit to sell Christmas trees at 1520 W. Coast Highway.
- A minor use permit for a bakery requesting more than six seats at 1126 Irvine Avenue.



Quick Hits

- Staff received an e-mail from a graduate student requesting information on the City's plan to combat climate change in the marinas and harbors. Staff provided a copy of earlier City Council staff report that provided a good overview of the City's policies and programs.

- Staff gave presentations on the Newport Banning Ranch environmental impact report review process at the October 13, 2011 meeting of the Coastal/Bay Water Quality Committee and at an October 20, 2011 joint meeting of the City of Costa Mesa City Council, Planning Commission, and Parks and Recreation Commission.

Code Enforcement Division

Fletcher Jones Motorcars

Code Enforcement staff responded to a concern regarding Fletcher Jones Motorcars' employees parking along Bayview Way which prevented effective street sweeping. After visiting the site, Code Enforcement staff met with representatives from Fletcher Jones to discuss the residents' concerns. After the meeting, Fletcher Jones management reminded their staff that parking along Bayview Way is not permitted.

Since the meeting, there has been a noticeable reduction in the number of vehicles parked along Bayview Way, which allows the street sweeping company to perform their duties more efficiently, as well as, increases the availability of public parking for residents and guests of Bayview Park.

Additionally, Fletcher Jones voluntarily made changes to one of their newest light fixtures to address residents' concerns regarding glare from the light fixture. Fletcher Jones' staff and representatives should be commended for their efforts to address the concerns of residents who live in the area.

A big thank you to Mr. Larry Lewis, the Director of Fixed Operations for Fletcher Jones, for seeing to these matters so quickly and courteously.



Code Enforcement Officer Recruitment-Update

On September 26, 2011, Human Resources opened recruitment for a Code Enforcement Trainee/Code Enforcement Officer I. Applicants who scored high enough on a written exam were invited to participate in oral interviews that took place on October 19th.

The recruitment process will continue with a second round of interviews tentatively scheduled for the week of October 24th.

Best of luck to all the applicants and thanks to all the Human Resources staff who have helped with the recruitment.

Training Updates

CALBO Education Week

This week, Building and Code Enforcement staff attended the California Building Officials (CALBO) Education Week in Ontario California. Staff attended classes that covered topics such as the application and correct use of the 2010 California Residential Code, developing practical code enforcement strategies using administrative and criminal processes, and a review of state laws enforced by building departments including the Health and Safety Code, Business and Professions Code, the Government Code, and the Civil Code.

Residential Building Inspector Exam

Congratulations to Code Enforcement Officer Brian Contino on passing the exam to become a certified residential building inspector.



FINANCE DEPARTMENT

ACCOUNTING • FINANCE & TREASURY • OMB • REVENUE

October 21, 2011

TO: DAVE KIFF, CITY MANAGER

FROM: Tracy McCraner, Finance Director/Treasurer

SUBJECT: CITY MANAGER'S NEWSLETTER

OFFICE OF MANAGEMENT AND BUDGET

So much (or is it too much?) is happening in this division:

- We successfully uploaded our first payroll in my| CalPERS! This was not easy and a lot of the credit goes to Senior Applications Analyst Faz Kiatkwankul! We now have to go back and resubmit for July and August payrolls which we've been holding during the transition.
- Payroll Specialist Cindy Harris and Budget Manager Susan Giangrande attended a Payroll Tax Law seminar. A crucially important topic, though not very exciting, we were pleased to confirm that we are processing payroll in compliance with the current tax requirements that were reviewed and we received some good tips that we will implement to improve our record keeping.
- We're in the process of filing quarterly reports for many grants including the Office of Traffic Safety DUI Grant and the COPS Technology grants and are still working with departments to roll remaining grant appropriations forward from Fiscal Year 2010-11 to Fiscal Year 2011-12, per Council Policy F-3. We appreciate everyone's patience as this has taken us longer than in prior years! And, yes, we're almost done!
- A meeting was held with Payroll, Human Resources and IT staff to plan for calendar year end 2011! This will be a challenging year-end for us due to the holiday closure that runs through Monday, January 2nd, which would be a payroll processing day for pay period ending December 30th. Information will be distributed to all departments, but please note: payroll reports for that pay period will be due in Payroll by 9:00 a.m. on Tuesday, January 3rd - no exceptions! Should any department be late, timely issuance of payroll will be jeopardized for the entire City! (We're not kidding!)

TIDELANDS MANAGEMENT COMMITTEE MEETING

Deputy Finance Director Dan Matusiewicz made a presentation to the Tideland Management Committee this week that reviewed the sources and uses of Tideland revenues. The presentation included a discussion about some of the relevant Tideland laws and complexities associated with Tideland boundaries. We believe the presentation was well received by the Committee and we look forward to their recommendations. A copy of the presentation will be posted online early next week.

SEPTEMBER TREASURY REPORT

The Treasurer's Report for the month ended September 30, 2011, is now available at www.newportbeachca.gov/treasury.

CITY OF Newport Beach		TREASURER'S REPORT For the Month Ended September 30, 2011							
Portfolios		Amortized Cost	Unrealized Gains/(Loss)	Fair Value	Accrued Interest	Market Value	% Total	YTM @ Cost	YTM @ Market
Operating Portfolios									
Short-term Portfolio									
Demand Deposit Accounts		\$ 11,692,855	\$ -	\$ 11,692,855	\$ -	\$ 11,692,855	6.40%	0.92%	0.92% (1)
Local Agency Investment Fund		16,547,486	-	16,547,486	-	16,547,486	9.05%	0.48%	0.48% (2)
Managed Investment Portfolio (MIP)									
Cash Equivalents		1,760,330	-	1,760,330	-	1,760,330	0.96%	0.01%	0.01%
Marketable Securities		150,712,961	1,284,181	151,997,142	828,655	152,825,798	83.59%	1.32%	0.68%
TOTAL OPERATING FUNDS		\$ 180,713,632	\$ 1,284,181	\$ 181,997,814	\$ 828,655	\$ 182,826,469	100.00%		
Bond Fund Portfolios									
2011 Civic Center COPIs		\$ 89,846,694	\$ 100,267	\$ 89,946,961	\$ 78,398	\$ 90,025,359	93.80%	0.43%	0.18%
Assessment Districts		3,020,584	-	3,020,584	-	3,020,584	3.15%	0.01%	0.01%
Special Improvement Districts		2,925,519	-	2,925,519	-	2,925,519	3.05%	0.01%	0.01%
TOTAL BOND FUNDS WITH FISCAL AGENT		\$ 95,792,797	\$ 100,267	\$ 95,893,064	\$ 78,398	\$ 95,971,462	100.00%		
TOTAL CASH & INVESTMENTS		\$ 276,506,429	\$ 1,384,448	\$ 277,890,877	\$ 907,054	\$ 278,797,931			

Composition of Operating Portfolio
Sept. 30, 2011

84% 9% 6% 1%

- Demand Deposit Accounts
- Money Market Funds
- Local Agency Investment Fund
- Cash Equivalents

Composition of Operating Portfolio
Aug. 31, 2011

83% 12% 5% 0%

- Demand Deposit Accounts
- Money Market Funds
- Local Agency Investment Fund
- Cash Equivalents
- Marketable Securities

SECOND WEDNESDAY TRAINING REMINDER

November 9, 2011
8:30 a.m. to 9:30 a.m.
Council Chambers
Travel Authorization/Expenditures



CITY OF
NEWPORT BEACH

**HUMAN RESOURCES DEPARTMENT
CITY MANAGER'S NEWSLETTER**

DATE: October 21, 2011
TO: Dave Kiff, City Manager
FROM: Terri L. Cassidy, Director of Human Resources
SUBJECT: News from HR and Risk Management

FIRE & LIFEGUARD APPRECIATION DINNER

HR Staff members attended the Annual Fire & Lifeguard Appreciation dinner with members of the Civil Service Board on Thursday, October 20, 2011 at the Newport Dunes. We support our public safety employees and congratulate their achievements this past year!

RISK MANAGEMENT STAFF COMMENDED ON CUSTOMER SERVICE

Human Resources Supervisor Sheri Anderson received a two-page letter from a retiree about the assistance he received from **Jill Camille Ortiz, HR Specialist II**, for Open Enrollment. He stated that he was fortunate to meet Ms. Ortiz and that she was "patient, informative, and went above and beyond her required responsibilities." He further noted she is "most capable and a considerable credit to our staff." **Leslie Campbell, HR Specialist I**, received an email from an employee thanking her for her "patience, help, kindness and understanding."

Great job Jill Camille and Leslie!!

SUPERVISORS TRAINING

On Wednesday, October 19, 2011, staff from multiple departments attended the Orange County Human Resources Employment Relations Consortium (ERC) on "Difficult Conversations". Attendees received in-depth training with systematic approaches to successfully managing even the most uncomfortable conversation. Trainings such as this one are an asset to the City of Newport Beach to ensure management staff is equipped with the skills to meet productivity demands while ensuring compliance with the numerous laws regulating workplace conduct.

HALLOWEEN SAFETY

As Halloween approaches Human Resources would like to remind you of a few tips that will ensure you and your family stay safe while trick-or-treating!

H Hold a flashlight while trick-or-treating to help you see and others see you.

A Always walk younger children to the door to receive treats.

L Look both ways before crossing the street & use crosswalks wherever possible.

L Limit the amount of treats you eat!

O Only walk on sidewalks or on the far edge of the road facing traffic to stay safe.

W Walk in well-lit and well-populated areas.

E Examine your treats for tampering & avoid eating anything homemade unless you know the cook!

E Enter homes only if you are with a trusted adult. Otherwise, stay outside!

N Never send young children out alone. They should always be accompanied by a parent or trusted adult. Older children should always travel in groups.

Have a happy and safe Halloween from the Human Resources Department!



If you would like to request information or an article on any Human Resources topic, please contact HR Office Assistant Kelsey Nash at knash@newportbeachca.gov.



LIBRARY SERVICES DEPARTMENT

Library – Cultural Arts



October 21, 2011

To: Dave Kiff, City Manager

From: Cynthia Cowell, Library Services Director

Subject: City Manager's Newsletter

Library Services

Library Closure and Construction

Construction crews have been working hard to complete construction walls on both floors during this first week of the closure. Both walls were up and it was considerably quieter by Thursday. Work on the electrical system and installation of a new transformer begins next week.

Staff has been busy moving materials, creating signage, organizing collections, labeling DVDs and other tasks required to get Central Library ready before the power is turned off next week.

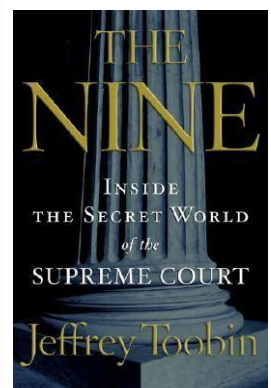
Staff will be working at the branches and in various City offices next week until we can get back into the building during the weekend to prepare for re-opening Monday, October 31.

Foundation Presents Jeffrey Toobin

The NBPL Foundation hosted a SOLD OUT speaker event on Thursday night, October 20, featuring Jeffrey Toobin, CNN Senior Analyst and author of "The Nine: Inside the Secret World of the Supreme Court."

Trick or Treat

If you are looking for some spooky reading materials, the OC Register (October 17 issue) and the Daily Pilot (October 21 issue) both recently published suggestions from the NBPL library staff. You can also find them online.



Cultural Arts Services

Arts Commission Meeting

City Arts Commissioners, led by Chair Robyn Grant, met for their regularly scheduled meeting on Thursday, October 13. The agenda included several upcoming projects, including recommendations for funding the 2011-12 Cultural Arts Grants. Staff will be preparing a report to bring these recommendations to City Council for approval on November 8. If approved, grantees will receive their checks during *Presentations* at the November 22 City Council meeting.

Autry Tour – Staff had received a couple of requests to visit The Autry National Center for the next museum tour. City Arts Commissioners considered and approved going forward with a tour to The Autry on February 16, 2012. The tour will include docent lectures as well as a gourmet lunch. Marketing materials for the tour will be available soon.



Sister Cities Celebrates New Exchange Group



Japanese Student Tour

The Newport Beach Sister City Association had the great pleasure of showing Newport Beach to the recent delegation of students and chaperones from Okazaki, Japan.

On Friday, October 7, the five girls and one young man from Japan, Newport Beach exchange students who went to Japan in the summer, members of the Okazaki School District and chaperones toured Central Library. Their next stop was City Hall to meet City Manager Dave Kiff and Mayor Michael Henn. What a wonderful group of students from both countries!

Artist Piernicola Cocchiaro at City Hall



"The Night is Coming"

Visitors and staff will have the chance to see Piernicola Cocchiaro's paintings in the City Hall lobby area beginning on October 26.

Piernicola was born in Italy and has been self-employed as an architect for many years. He is the founder of a planning and design firm and also of a cultural and artistic non-profit association. Having retired from the teaching profession, he moved with his family in 2008 to Irvine, California.

In his paintings, Cocchiaro only makes use of the three primary colors: red, yellow, and blue, which he loves to mix directly on canvas to obtain unique and unrepeatable tones that live only in each specific work. His works are not pictorial reproductions of real images, but rather "feelings, memories of emotions lived at the time of observation, and then re-lived intensely at the time he created the paintings, with the help of notes, quickly and without interruptions."



MUNICIPAL OPERATIONS DEPARTMENT

October 21, 2011

TO: Dave Kiff, City Manager

FROM: Mark Harmon, Municipal Operations Director

SUBJECT: City Manager's Newsletter

Blue Gum Eucalyptus Tree Update

Last Thursday evening, MOD staff held a town hall meeting at the Evelyn Hart Event Center at OASIS to discuss the removal of 33 Blue Gum Eucalyptus trees on Fourth Avenue. Over 1,000 Corona del Mar residents and property owners between Third and Fifth Avenues were notified of the meeting via postcard, and approximately 75 residents attended. Approximately 20 people spoke, and the majority of the comments concerned the replacement trees following tree removals.

The following week, the 33 trees were removed without incident. Staff will be developing a reforestation plan for these newly vacant tree sites, and will present the recommendation to the Parks, Beaches, and Recreation Commission in December. We are continuing to evaluate other Blue Gum Eucalyptus trees in the City.

Special thanks to Laura Detweiler, Teri Craig, Celeste Jardine-Haug, and the OASIS staff for their assistance in providing a location for Thursday's meeting on such short notice and helping with the setup. Their help was much appreciated.

Repairs to an 18-inch Water Main

The Water Maintenance & Repair Crew repaired a water leak on an 18-inch water main located on East Coast Highway between Cameo Shores and Pelican Point. This water main was originally installed in 1976 and was constructed of steel pipe with mortar lining on the inside and concrete coating on the outside. In order to make the repair, a 10-foot deep hole was excavated and secured by a large steel shield. The repair consisted of removing and replacing a three-foot section of pipe. A contract pipe welder assisted with the installation. Once all repairs were complete, the water main was put back in service.



Sewer Lift Stations Affected by the SCE Power Outage

The SCE (Southern California Edison) power outage that occurred on Tuesday, October 11 affected six of the City's sewer lift stations. Two sewer lift stations regained power immediately. The remaining four sewer lift stations located at Corona del Mar Main Beach, Carnation Island, Harbor Island, and Little Balboa required vactor crews to respond until portable generators could be installed. The timely response by the Wastewater and Water Production Crews averted any overflows from entering the bay and ocean.



Orange County Sanitation District Thanks Staff

From: Dix, Martin [mailto:MDIX@OCS.D.COM]

Sent: Monday, October 10, 2011 10:58 AM

To: Sinacori, Mike

Subject: 5-50: Thanks for your help in preventing a sewage spill!!!

Hi Mike,

OCS.D is very grateful to the City for their emergency response on Friday. I'm writing to say thanks!

On Friday, as our Contractor was preparing to install a wye fitting to tie the new Rocky Point Pump Station to OCS.D's south forcemain, an isolation valve failed flooding the trench with sewage (see photos below).

The City's Utilities Department, supervised by Mike Lynch, responded to our call for help. The City provided vactor trucks and a portable pump. While OCS.D was mobilizing to send vactor trucks and crews to close additional valves, the City was providing the critical pumping that prevented a spill.

Since we exist to protect public health, you guys are public health heroes. The trench was filling fast and our two agencies worked together - no panic - just determination to keep sewage off the streets.

Thanks again for your City's help!

Regards, Martin

Broken Fire Hydrant



The Water Maintenance & Repair Crew responded to a fire hydrant that was hit at 1300 Irvine Avenue on October 6. Upon arrival, the Crew discovered water shooting 40 feet in the air causing a significant amount of street flooding. Once the isolation valve to the hydrant was shut off, the process of replacing the hydrant commenced. The fire hydrant was back in operation that same afternoon.

38th Street Park Shade Structure Replacement Complete

The aging 38th Street Park shade structure was recently replaced and painted by All Pro Builders. This was All Pro Builders' first project for the City, and they completed the project on October 14.

The wooden beams on the structure were showing signs of distress due to the marine environment. All Pro Builders built a structure that is more stable and re-created the same aesthetically pleasing landmark that should last for many years to come.



Facilities Maintenance Crew Chief Rick Scott is commended for his work in overseeing the project from beginning to end. The finished product turned out great!

Castaways Park Irrigation Upgrades

The Parks Maintenance staff recently worked with Merchants Landscape Services to complete an irrigation upgrade to Castaways Park. The park was first developed in 1998, and in 2004, with grant funding and public input, a re-vegetation project was completed. Due to the budget restrictions, wiring for the irrigation valves was not installed at that time, and activation of the valves relied on a remote controlled system that has become unreliable.



The recently completed project ran wires to all the park's irrigation valves. The new wiring allows the irrigation system to make use of the City's weather-based irrigation controllers, taking full advantage of water-saving techniques used throughout other City parks.



NEWPORT BEACH POLICE DEPARTMENT

October 21, 2011

TO: Dave Kiff, City Manager

FROM: Jay R. Johnson, Chief of Police

SUBJECT: Newsletter

"9-1-1 for Kids" Program



Last week, Dispatcher Erica Sperling (pictured left) provided instruction on the Police Department's emergency 9-1-1 system to students in Pre-K through 2nd grade at Eastbluff Elementary School. The purpose of the "9-1-1 for Kids" program is to teach children the appropriate use of the 9-1-1 system. The students learn how to place a 9-1-1 call and what to say in case of a police, fire, or medical emergency. A short video program is played for the children and utilizes puppets to demonstrate different emergencies that may require a child to call 9-1-1. Erica also provided the students with stickers, coloring books, and a detailed 9-1-1 call sheet that can be placed next to their telephone. Each year, Erica instructs approximately 1,000 elementary students on the value and purpose of the 9-1-1 system.

Canine Officers Participate in 23rd Annual Police Canine Demonstration Show

Last Saturday, Canine Officers Mike Fletcher and Roland Stucken took part in the 23rd Annual Orange County Police Canine Association (OCPA) Demonstration Show held at Glover Stadium in Anaheim. Officers Fletcher and Stucken joined teams from 12 Orange County agencies in showcasing the special talents of the canines and their handlers.

Teams performed obedience, agility, apprehension, handler protection, article protection, bite demonstration, and explosive and narcotics detection.

In addition to the demonstrations and meet-and-greet opportunities, the OCPA raises funds that are donated to assist the families of fallen officers. The funds raised provide medical care for retired canines, assist police departments needing to replace retired canines, and provide further training for canine teams.



Notable Arrest



On October 14, 2011, at approximately 11:30 p.m., Officer Beau Rains responded to a call of suspicious persons who were believed to be placing a skimming device on a bank ATM located on Westcliff Drive. Officer Rains detained one suspect, as a second suspect fled on foot. Officers Todd Vinson, Jennifer Allen, and David Spenser searched the area and were able to locate the second suspect, plus an additional third suspect in a parked vehicle. The suspects were in possession of approximately

\$10,000 US currency and several magnetic strip cards. Further investigation revealed that the suspects were fraudulently accessing bank accounts and withdrawing large amounts of cash.

Further follow up by Detective Garrett Fitzgerald linked the three suspects to several fraud-related crimes in San Diego County and Orange County. The suspects are believed to be responsible for the theft of an estimated \$740,000 from regional financial institutions.

This investigation is a great example of teamwork between the Patrol and Detective Divisions, which resulted in the arrest of three individuals and the recovery of thousands of dollars.

PUBLIC WORKS DEPARTMENT

City Manager's Newsletter



To: David A. Kiff, City Manager
From: Stephen G. Badum, Public Works Director
Date: October 21, 2011

Reagan Memorial Dedication

The City Council, with Keith Curry and Rush Hill taking the lead, tasked the Public Works Department to assemble a team of City personnel and private contractors to assist in the fulfillment of their vision of installing a Reagan Memorial in honor of the centennial of the former president's birth.

Public Works staff met with Councilman Hill and Miriam Baker to formulate the plan. Staff visited the Legacy Foundry and worked with a craftsman named Hector on the structural foundation for the statue.

From the design phase through the final installation, local contractors, Public Works, and Municipal Operations staff worked together to finish the project in a very short timeframe. A special thank you is extended to all those involved.

The dedication ceremony took place on October 9, 2011, with over 100 dignitaries, residents, and reporters in attendance.





To: Dave Kiff, City Manager

From: Laura Detweiler, Recreation & Senior Services Director

Date: October 21, 2011

After-School Enrichment Programs a Success!

The City has collaborated with the Mariners School PTA and the Newport Elementary School Foundation to operate after-school enrichment classes. The schools, parents and City staff have been pleased with the first session with children and revenue numbers (shown below). Recreation and Senior Services has contracted current and new instructors to develop class courses on a quarterly basis. Programs include a variety of classes such as, Art, Baton and Cheer, Cooking, Science, Spanish, Surf, Tennis, Tae Kwon Do and more!

Fall 2011 Recap

School	Enrollment	Revenue
Mariners Elementary School	258 participants	\$37,755
Newport Elementary School	219 participants	\$37,267





FROM MARINE PROTECTION AND EDUCATION....

The Back Bay Science Center (BBSC) Programs Committee, consisting of representatives from the City, Department of Fish and Game, County of Orange and UCI, is introducing a new process for requesting BBSC facility use. Since the new facility opened in 2008, demand continues to increase each year. Implementing this new application and review process will help the Committee gather requests quarterly, thus making planning and scheduling more manageable.

Effective this month, a BBSC Facility Use form will be required to be submitted to the BBSC Programs Committee (for review and approval) by the next approaching quarterly deadline. In addition to the Facility Use form, there is an Applicant Letter and BBSC Facility Use Guidelines to read more about the requirements and deadlines. This includes all future requests for meetings, workshops, tours, events, programs, camps, symposia, etc. It applies to all BBSC Operating Partners, Supporting Partners, and non-affiliated BBSC groups or individuals.

If you have questions or would like to receive the forms, please contact Michelle Clemente, Marine Protection and Education Supervisor/BBSC Programs Committee.

IN ADDITION...

The BBSC Programs Committee has also been busy developing curricula for a set of 12 activities designed for school groups participating in BBSC programs. The 12 activities are the first in a series of educational activities created a few years ago by the Programs Committee. These activities are currently being reviewed and will be available in time for the busy spring school field trip season. Again, for further information, please contact Michelle.

OASIS CLASSES AND ACTIVITIES REACH ALL-TIME HIGH

OASIS is proud to announce that we offer over 100 classes and activities for seniors. When the new building opened in October 2010, OASIS offered 76 programs. The new building has attracted many new contract instructors and classes are being added every month. Since May 2011, the following classes have been added:

Creative Cooking
Creative Painting with Mixed Media
French Impressionism (Art History)
Google 101
Historic So Calif Landmarks and Early Pioneers
Intermediate Zumba Gold
Intro to Publisher and Power Point

Italian Renaissance Art History
MELT Method (physical therapy principles)
Memoir: Writing your Life Stories
Rosen Method Movement (dance-based fitness)
Sculpting
Spanish Book Discussion Group

OASIS FITNESS CENTER

The Fitness Center celebrated it's one year anniversary on October 4 and closed its first year with 2,236 members. As of October 18, 266 members have renewed with 2,016 active members. Personal training revenue has increased with the addition of 30 minute training packages. For the period September 13 - October 10, the revenue for personal training was \$11,840.

SPECIAL EVENTS

The tradition of Oktoberfest came alive at OASIS on October 5 with over 140 guests enjoying an afternoon social with bratwursts, beer, pretzels and German Oom-pah music. On November 23, a traditional Thanksgiving lunch will be served with the unique musical fusion of 30's & 40's swing and American honky-tonk performed by Western Boulevard.



FLU SHOTS & MEDICARE COUNSELING

The Flu Shot Clinic on October 19 was well attended. Hoag Hospital's Department of Community Medicine provided the flu vaccine and four nurses to administer the free vaccine to 247 individuals. Assisted by six senior volunteers, the clinic operated in an organized and efficient manner.

This is a busy time of year for HICAP (Health Insurance Counseling and Advocacy Program). Due to an early Medicare enrollment period, October 15-December 7, the Center is hosting Medicare lectures, additional counseling sessions and a full day of one on one counseling in the OASIS Computer Lab for seniors to access their Part D Medicare coverage.

OASIS FACILITY RENTALS

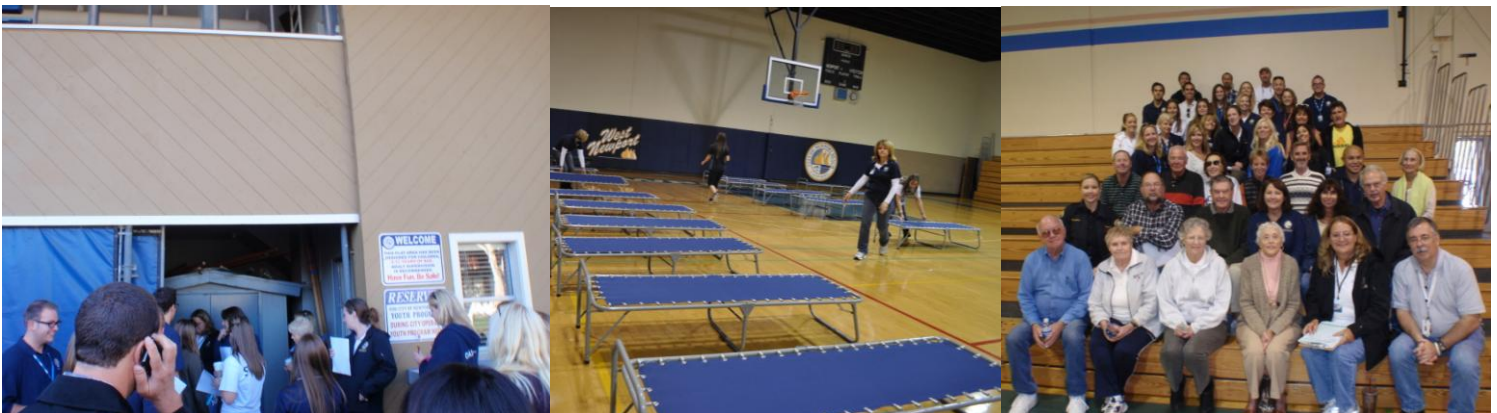
September 2011 had the highest number of facility rentals since opening in October 2010. OASIS generated more than \$9,000 in rental fees with a wedding, a cultural performance by the Iranian American Society of Engineers and Architects, a cooking demonstration & dinner hosted by the Young President's Organization and 12 nonprofit meetings.

RED CROSS SHELTER TRAINING HELD OCTOBER 6, 2011 @ WNCC

The Recreation & Senior Services (RSS) Department in partnership with the Fire Department, Red Cross, Cert and OASIS Volunteers coordinated a disaster shelter exercise on October 6 at the West Newport Community Center. The City has not conducted this type of exercise in 10 years and was developed to provide our Department the opportunity to effectively activate and set up a shelter, clarify roles our staff may be required to assume during an emergency, and refine the methods of city wide coordination during major emergencies. The day's objectives were to:

- Activate an American Red Cross approved shelter
- Deploy the American Red Cross Shelter trailer
- Register and assist shelter victims with over 50 different real life scenarios
- Provide basic needs for shelter victims

Twenty staff and twenty volunteers participated in the exercise which utilized the entire facility to provide areas for registration, feeding, sleeping, health services, children's activity and animal care. The day concluded with a debriefing which reviewed successes and areas to work on to improve our sheltering techniques. The Red Cross was on hand to observe throughout the exercise and provide critical feedback to bring awareness to areas we need to focus on in the event a real disaster takes place and we are called into action. Special thanks to the RSS staff who performed with great precision, Katie Eing and Matt Brisbois for their guidance and all our volunteers who did some fabulous role playing with an extra dab of drama.





FLAG FOOTBALL IS UNDERWAY!


Flag Football is now into their fifth week of play, and teams are busy learning passing, catching and running skills. Over 350 participants are playing in the program, which consists of 25 teams practicing at the City's elementary schools and parks. Games are played every Friday evening at Bonita Creek Park thru November 18th. After the regular season concludes, four teams from each division will represent Newport Beach in the Orange County playoffs, and will be hosted by Newport Beach during the week of November 28th.

Quote of the Day —

You have to lead people gently toward what they already know is right

-Phil Crosby

<u>Upcoming Events</u>	<u>Date</u>	<u>Time</u>	<u>Responsible Staff</u>	<u>Phone</u>	<u>Location</u>
Medicare Rx Drug Coverage	10/26	9:30am	OASIS Staff	644-3244	OASIS
Hoag Hosp Medical Lecture	11/2	1pm	OASIS Staff	644-3244	OASIS
Wetland Ecology & Restoration	11/2	7pm	Michelle Clemente	644-3038	Back Bay Science Ctr
Sitting Pretty	11/11-12	8pm	NTAC	631-0288	NTAC
Medicare Part D Drug Coverage	11/18	Appointment	OASIS Staff	644-3244	OASIS
Thanksgiving Luncheon	11/23	noon	Justin Schmillen	644-3244	OASIS
Winter Break Camps	12/19-12/23	7am-6pm	Jon Harmon	644-3151	CYC
Tournament of Roses Excursion	01/02/12	5:45am	OASIS Parking Lot	718-1810	Friends of OASIS



"Your First Choice for Connecting People, Play & Programs"